# Person Specification Form

**Post Title - Teaching Assistant - Level 3 in Nursery**

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| **Personal Attributes required****(on the basis of the job description)** | **Essential (E)****or****Desirable (D)** | **To be identified by:****(eg application form, interview, reference etc)** |
| **Qualifications** |  |  |
|  |  |  |
| NVQ level 3 or above qualification (or equivalent) Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy | EE | AF/IAF |
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| **Experience** |  |  |
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| Experience of working with children in this age rangeExperience of working in a relevant classroom/service environmentExperience of Administrative workExperience of supporting pupils with challenging behaviour | EEDE | AF/IAF/IAF/IAF/I |
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| **Knowledge/skills/abilities**Ability to relate well to childrenAbility to work as part of a teamGood communication skillsAbility to relate well to parents/carersAbility to supervise and assist pupilsTime management skillsOrganisational skillsKnowledge of classroom roles and responsibilitiesKnowledge of the concept of confidentialityFirst Aid CertificateAdministrative skillsKnowledge of Early Years Foundation StageKnowledge of strategies, for example numeracy and literacyAbility to make effective use of ICT Ability to assess children’s developmentAbility to plan and deliver work programmesFlexible attitude to workAbility to demonstrate a relational approach to behaviour management | EEEEEEEEEDEEEEEEEE | AF/IAF/I/TAF/IAF/IAF/I/TAF/IAF/IAF/IAF/IAF/IAF/IAF/I/TAF/IAF/IAF/IAF/IIII |
| **Other**Commitment to undertake in –service developmentCommitment to safeguarding and protecting the welfare of children and young peopleCommitment to equality and diversityCommitment to attendance at workCommitment to health and safety | EEEEE | IIIII |
| **Prepared by: Chloe Moretta Date: 01.04.25** |
| Note: We will always consider your references before confirming a job offer in writing |
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