**Person Specification**

**Post Title – Early Years’ Educator /Teaching Assistant - Level 3**

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| **Requirements** | **Essential (E) or**  **Desirable (D)** | **To be identified by:**  **Application form (A), interview (I), reference (R)** |
| **Qualifications**    NVQ EYE/EYP level 3 or above qualification (or equivalent)  GCSE Level C or Level 2 or equivalent qualification in  English/Literacy and Mathematics/Numeracy  Paediatric First Aid Certificate | E    E  D | A  A  A |
| **Experience**    At least 4 years post qualification experience of working with early years children aged 2-4  Experience of working in a relevant classroom/service environment  Experience of working with children with SEND  Experience of administrative work | E  E  D  D | A, I  A, I  A, I  A, I |
| **Knowledge/skills/abilities**  Ability to nurture, relate well and engage positively with children  Ability to work as part of a collaborative team  Good communication skills  Ability to relate well to parents/carers  Ability to supervise and assist children  Time management skills  Organisational skills  Sound knowledge of Early Years Foundation Stage  Knowledge of teaching strategies, for example early Maths and Communication, Language and Literacy  Trauma Informed knowledge and practice    Knowledge of Early Years Environments  Knowledge of play based teaching and learning strategies  Knowledge of Outdoor learning  Knowledge and Understanding of the concept of confidentiality  Paediatric First Aid Certificate  Administrative skills  Ability to make effective use of ICT  Ability to assess and document children’s development  Flexible attitude to work | E  E  E  E  E  D  D  E  D  D  E  E  E  E  E  D  E  E  E | A/I  A/I  A/I  A  A/I  A/I  A/I  A/I  A/I  A/I  A/I  A/I    A/I  A/I  A/I  A/I  A/I  A/I    A/I |
| **Other**  Commitment to undertake in –service development  Commitment to safeguarding and protecting the welfare of children and young people  Satisfactory attendance record/commitment to regular attendance at work | E  E  E | A  A, I    R |
| **Note: We will always consider your references before confirming a job offer in writing** | | |

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| **Date created:** 3/04/2025 |