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[head@greatwood.lancs.sch.uk](mailto:head@greatwood.lancs.sch.uk)

**EYFS Teaching Assistant 31.25 hours – 12 month fixed period** (possibility of extension if budget allows)

Dear Prospective Candidate,

Thank you for showing an interest in the above post at our school. We are looking to recruit a skilled, enthusiastic and highly motivated teaching assistant to join the EYFS team from 1st September, 2025, initially for a fixed period of 12 months.

We are seeking an excellent TA who:

* has a proven track record supporting children’s progress
* is enthusiastic and hardworking
* is passionate about enhancing the learning opportunities for children
* is able to work as part of team and on their own initiative
* has a thorough knowledge of Development Matters, The FS Profile and the Early Learning Goals
* has excellent communication skills
* builds strong positive relationships with the children, colleagues and families
* has experience supporting children with SENDs
* will be committed to our whole school ethos and actively support school community events
* sets very high standards for themselves and holds themselves to account for their performance

The successful candidates will bring with them their skills and experience in maximising learning at every opportunity, whether in class, continuous provision or through interventions. They will also ensure that the learning environment is welcoming, purposeful, friendly and safe.

We are two-form entry and benefit from a purpose built EYFS. The staff at Great Wood School are skilled as well as warm, friendly and dedicated. Our governors support and challenge the school well and during our last OFSTED inspection (2022) we were judged as a good school. More information about the school can be found at [www.greatwood.lancs.sch.uk](http://www.greatwood.lancs.sch.uk) and on our Facebook page.

The position is part-time, term time only. Please note that the salary given is the full time equivalent. If successful the salary will be paid on a pro-rata basis. The hours are 8:30 – 12 and 1 – 3:15. In addition half an hour a day will be required to supervise the children for 30 minutes during lunchtime.

Applications should be returned to school by email to [office@greatwood.lancs.sch.uk](mailto:office@greatwood.lancs.sch.uk). The closing date for applications is Wednesday May 7th at 12 noon. The interview is currently scheduled for May 17th. When writing about your suitability for the post, please evidence the person specification criteria, giving concrete examples. Applicants who cannot meet all of the essential criteria will be discounted. We look forward to hearing from you and good luck with your application.

Great Wood Primary School is committed to Safer Recruitment. The post is therefore subject to an enhanced DBS clearance and we will always consider your references before confirming a job offer in writing.

Mr J Ross, Headteacher