

# Bleasdale School

Learning Together / Achieving Together



## TEACHING ASSISTANT LEVEL 3

Bleasdale School Information Pack



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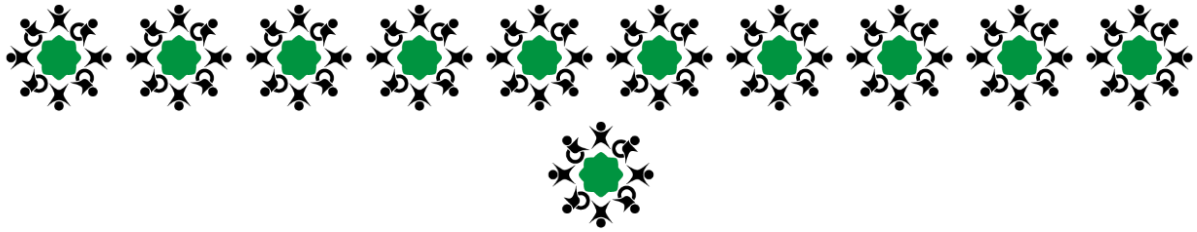
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## Key Information

**Term time plus 5 inset days, 37 hours per week**

**Working hours: 08:30 AM to 16:30 PM Monday to Thursday and 08:30 to 16:00 PM Fridays with a 30-minute lunch unpaid**

**Pay: Grade 6 Pt 11 to 19 - £27,269 to £31,067 per annum FTE - term time only plus 5 inset days – Actual salary £23,664.19 to £26,960.12**

**Closing Date: 11:00 AM on 22nd April 2025**

**Shortlisting: 24th April 2025**

**Interview: Wednesday 7th May 2025**

**Application Form:** Please use the LCC application form which is attached to the job advert particulars

**How to Apply:** Email application form to [bursar@bleasdaleschool.lancs.sch.uk](mailto:bursar@bleasdaleschool.lancs.sch.uk)

**All Enquiries to:** [deputyhead@bleasdaleschool.lancs.sch.uk](mailto:deputyhead@bleasdaleschool.lancs.sch.uk) Kath Linde. We welcome visits to the school

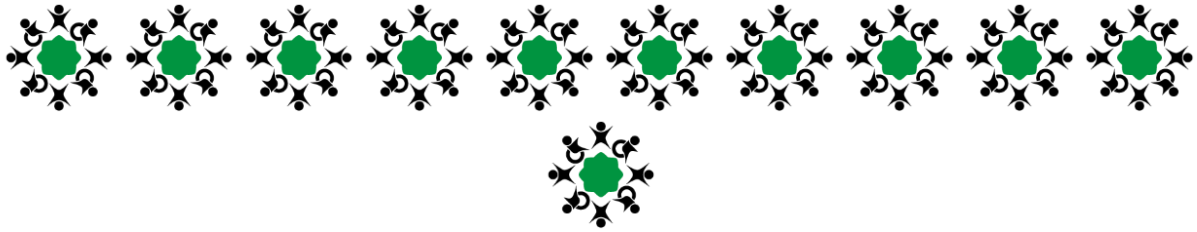
**Telephone:** 01524 701217

**Email Address:** [bursar@bleasdaleschool.lancs.sch.uk](mailto:bursar@bleasdaleschool.lancs.sch.uk)

**School Address:** 27 Emesgate Lane, Silverdale, Carnforth, Lancashire, LA5 0RG

**School Website:** <https://www.bleasdaleschool.lancs.sch.uk/>

**School News Blog:** <https://bleasdaleschool.lancs.sch.uk/news/>



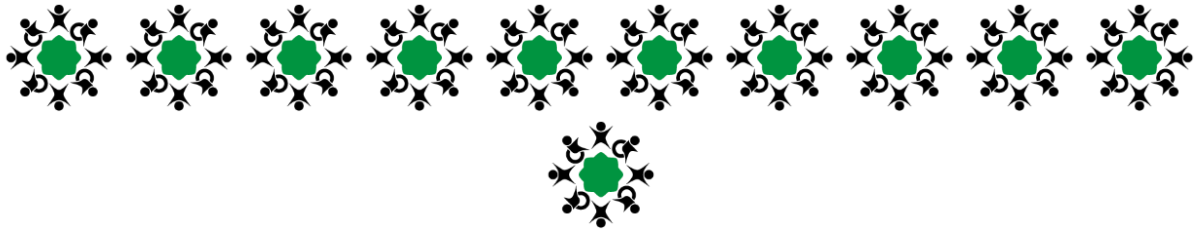
## Welcome from the Headteacher

Thank you for your interest in the post of Teaching Assistant Level 3 in our school. At Bleasdale School we want someone to join us who strives for the very best for the children and pupils, wants to achieve highly and wants to reach the highest standards for staff and pupils alike. You will have the energy to help our pupils become as independent as they can be through continually asking for the best from all involved in their school life.

Bleasdale, an outstanding PMLD/SLD specialist school nestled in the hills of Silverdale, an Area of Outstanding Natural Beauty. Bleasdale is a standalone day school for pupils aged 2-19 and pride ourselves on supporting pupils and their families through pivotal transitions of their life from portage, nursery, primary, secondary, Post 16 and beyond. The curriculum has been carefully crafted to support individual learning journeys into adulthood. Strong multiagency working is weaved into specialist teaching and learning, mirrored by the dedicated school spaces that include: Hydro-Pool facilities, Rebound, Outstanding Natural Beauty (AONB) green spaces, PE and performance hall (to name but a few). The building holds a strong coaching culture at the heart of what we do supporting everyone to be the best person they can be. Ofsted has consistently reached a judgement that Bleasdale is Outstanding, and Bleasdale is proud to hold strong links to other outstanding providers nationally as well as locally.

You will benefit from a strong supportive team throughout the school, with excellent career opportunities. The school has developed a strong practice of supporting staff to improve and progress. We are interested in what you can bring to our school to benefit our pupils and families. This is an exciting time to become part of the Bleasdale team and I look forward to receiving your application.

Sefton Booth



# Ethos and Core Aims

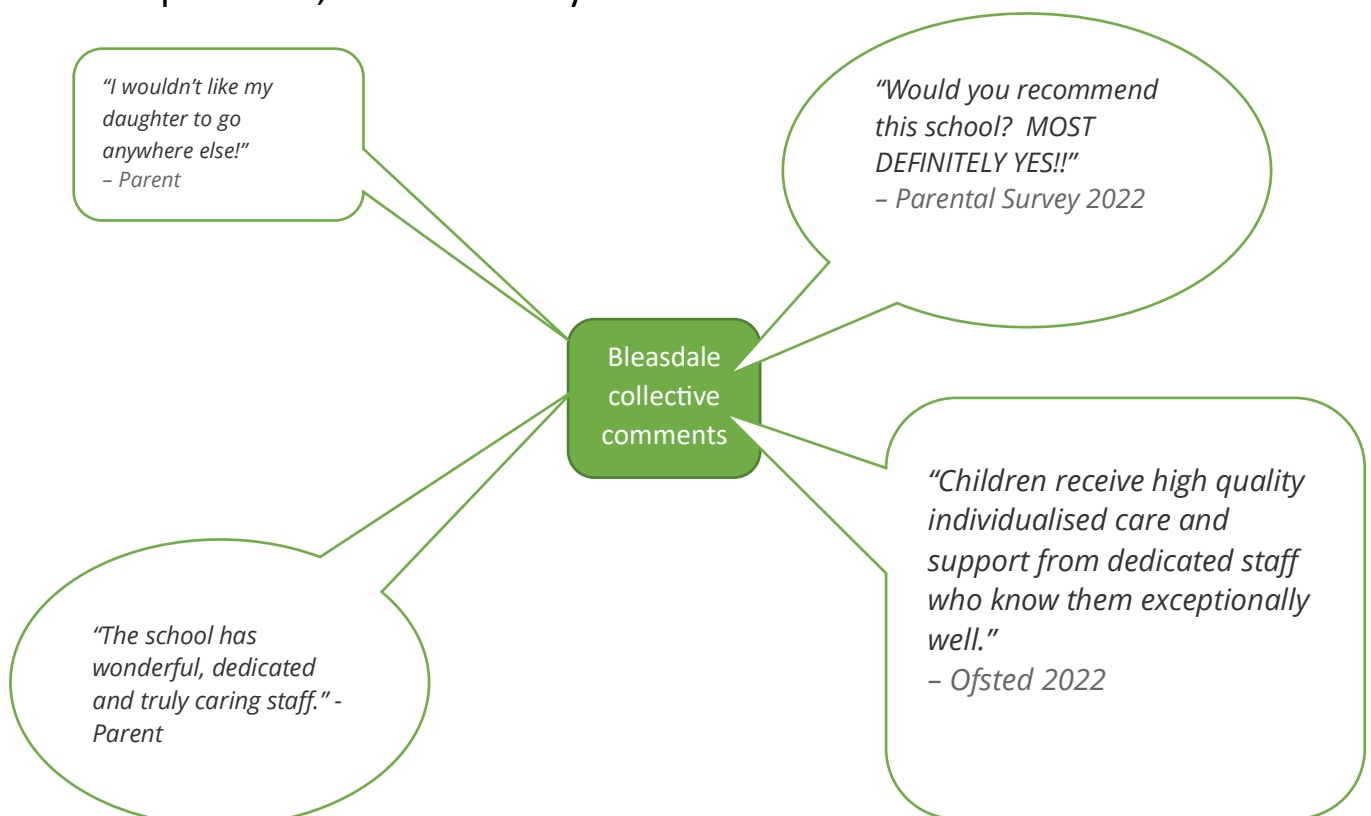
## Our Mission Statement

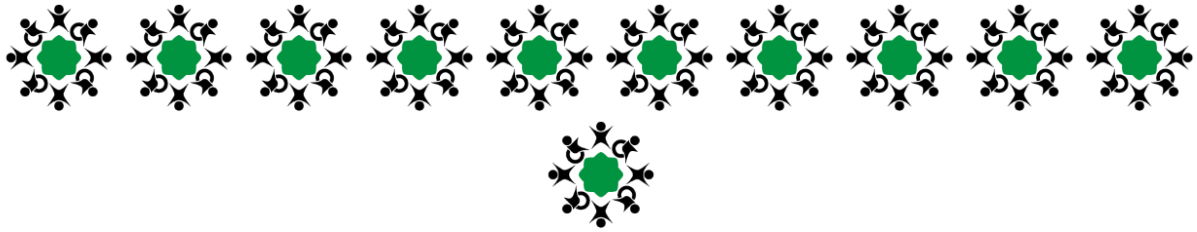
**“Learning Together, Achieving Together”.**

By empowering equality, we enable collaboration as equal partners, bringing together our combined knowledge to provide exceptional teaching and learning for all of our pupils’ needs.

Our core aims include:

1. Place the students at the heart of everything we do.
2. Place inquiry and reflection as an important part of our practice.
3. Provide a curriculum that prepares our pupils for adulthood.
4. Provide person centred learning that is suited to the individual needs of the learner.
5. Provide the learner with the skills required to maximise their full potential, both currently and in their future.



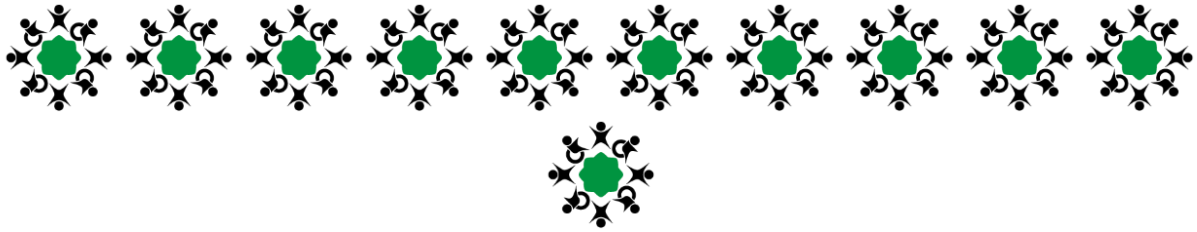


## School Information

Bleasdale School is situated in Silverdale, Lancashire. The school consists of 2 buildings, situated across the road from each other. The reception building is modern and meets the needs of our pupils and the other is the 'Therapies' building which houses our swimming pool, Rebound therapy, library, Food Technology, PE and performance hall and music space amongst a rich historical site overlooking Morecambe bay.

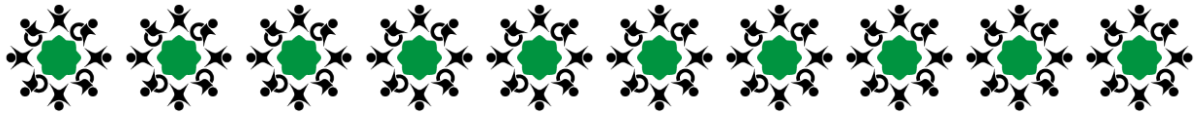
Although we mainly currently cater for over 50 pupils with Profound and Multiple Learning Difficulties (PMLD) our pupils are increasingly becoming more complex. We now have pupils with ASD, Pupils with SLD, pupils with SLD and physical difficulties and pupils who have quite challenging behaviours. The skills and expertise of all the staff have increased considerably. We have a child centered approach and promote individual achievement and independence. We celebrate our pupils' successes no matter how small or big these may be. This has been recognised with the consistent Outstanding Ofsted Grades over the past 6 inspections (both Education and Care Standards). Currently we offer provision for 2-19 yr olds. We achieve this by the love of working and coaching together by "challenging each other with Love for Growth".

Our aim is to support pupils through their journey to adulthood, leaving school as independent as they can be and ready for the next stage of their lives. We work closely with parents to achieve this and adopt a true multi-agency approach with other services including nurses, therapists, social care, positive behaviour and Early Help team amongst others. Our curriculum is designed to support this goal.



What is Special about our School? / What can we offer you?





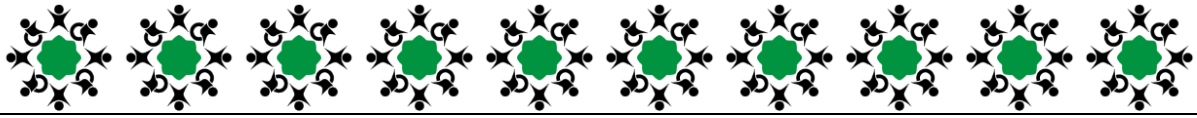
# Job Description

Lancashire County Council

## Role Profile – Operational Context Form

|  |         |                              |        |                            |        |
|--|---------|------------------------------|--------|----------------------------|--------|
| <b>Post title:</b> Teaching Assistant 3  |         |                              |        |                            |        |
| <b>Grade:</b>  | Grade 6 | <b>Staff responsibility:</b> | Yes/No | <b>Essential Car user:</b> | Yes/No |
| <p><b>Scope of role:</b><br/>           Expected to work with the teacher in a collaborative way, in meeting the personal, social and curriculum related needs of pupils, including those with special needs and/or bilingual needs, and to establish positive, supportive and constructive relationships with pupils, parents, carers and the wider community, and by contributing ideas and strategies. Will assist with the planning, delivery and evaluation of the curriculum and it's differentiation amongst pupils. Would be expected to:</p> <ul style="list-style-type: none"> <li>- plan and implement teaching and learning activities to individuals and groups to undertake supervisory cover for classes as appropriate.</li> <li>- establish supportive and constructive relationships with pupils, parents, carers and the wider community</li> </ul>   |         |                              |        |                            |        |
| <p><b>In addition to the following duties, the postholder may be required to undertake any of the duties normally associated with a lower graded Teaching Assistant post</b></p> <p><b>Accountabilities/Responsibilities – appropriate for this post:</b></p> <p><b>Support for Pupils</b></p> <ul style="list-style-type: none"> <li>- To work collaboratively with the teacher in the planning, development, delivery and evaluation of the effectiveness of the curriculum for pupil(s) and to differentiate curriculum content according to the needs of pupil(s).</li> <li>- To plan and implement specific programmes with individual pupils or groups appropriate to the developmental needs of individual children throughout different curriculum areas.</li> <li>- To be fully involved in the planning and development, of independent social and interpersonal skills and to undertake activities to support the personal, social and emotional needs of pupil(s).</li> <li>- To assist in the devising of pupil's individual targets and their monitoring and review.</li> <li>- To support pupils as part of a planned inclusion program.</li> <li>- To develop positive relationships with pupils and staff to assist pupil progress and attainment.</li> <li>- To monitor and record pupil progress on a regular basis and to prepare reports as required.</li> <li>- To assist in the specific medical/care needs of pupils when specific training has been undertaken. In a special school, this may include complex medical needs.</li> </ul> <p><b>Support for the Teacher</b></p> |         |                              |        |                            |        |





- To monitor individual pupils' progress and to report on pupils needs, achievements and concerns.
- To assist in pupil supervision and the management of pupil behaviour.
- To undertake classroom administrative tasks including the maintenance of records.
- To provide ideas, resources and learning strategies for lessons
- To liaise with parents, carers and outside agencies, where appropriate.
- To undertake arrangements for out of school learning activities, for example, pupil work experience.
- Undertake marking of pupils work and recording of achievement.
- Administer tests and assist in the invigilation of exams.
- Assist in the supervision of children on trips/visits.

### **Support for the School**

- To assist in providing a purposeful, orderly and supportive environment for learning.
- To support the promotion of positive relationships with parents, carers and outside agencies.
- To work within school policies and procedures.
- To attend staff training/meetings as appropriate.
- To take care for their own and other people's health and safety.
- To liaise with the School's appropriate person with regard to the ordering supplies and equipment
- Monitor and manage stock, if necessary within an agreed budget, cataloguing resources and undertaking audits as required.
- To be aware of the confidential nature of issues related to home/pupil/teacher/school work.
- Assist in the supervision, training and development of other members of staff.
- To undertake cover supervision for whole classes.

### **Support for the Curriculum**

- To be familiar with the content of the school curriculum.
- To assist in the delivery of appropriate programmes of work.
- To support the use of ICT in learning activities

**Prepared by:**

Schools HR Team

**Date:**

13/02/2023



#### Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

#### Health and safety

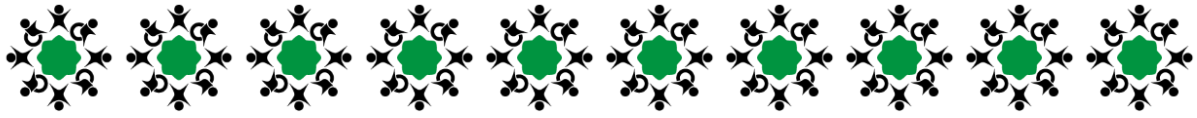
All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

#### Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

#### Attendance

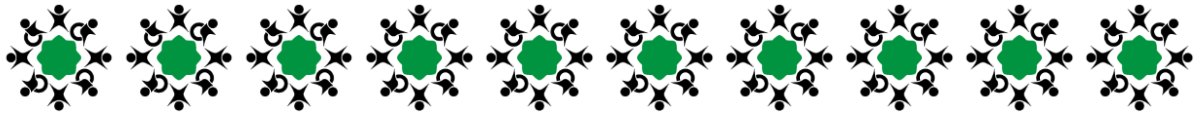
Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.



## Person Specification

### Post Title - Teaching Assistant - Level 3

| Requirements  | Essential (E)<br>or<br>Desirable (D)   | To be identified by:<br>Application form (A),<br>interview (I),<br>reference (R)                                      |
|---|--|---|
| <p><b>Qualifications</b><br/>           NVQ level 3 or above qualification (or equivalent) - in exceptional circumstances, where local circumstances dictate, qualifications may be viewed as desirable<br/>           Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy</p>   | E<br><br>D   | A<br><br>A  |
| <p><b>Experience</b><br/>           Experience of working with children<br/>           Experience of working in a relevant classroom/service environment<br/>           Experience of Administrative work<br/>           Experience of supporting pupils with challenging behaviour</p>   | E<br>E<br><br>D<br>E   | <br><br>A, I<br>A, I<br><br>A, I<br>A, I  |
| <p><b>Knowledge/skills/abilities</b><br/>           Ability to relate well to children<br/>           Ability to work as part of a team<br/>           Good communication skills<br/>           Ability to relate well to parents/carers<br/>           Ability to supervise and assist pupils<br/>           Time management skills<br/>           Organisational skills<br/>           Knowledge of classroom roles and responsibilities<br/>           Knowledge of the concept of confidentiality<br/>           First Aid/Paediatric First Aid Certificate<br/>           Administrative skills<br/>           Knowledge of Early Years Foundation Stage<br/>           Knowledge of strategies, for example numeracy and literacy<br/>           Ability to make effective use of ICT<br/>           Ability to assess children's development<br/>           Ability to plan and deliver work programmes<br/>           Flexible attitude to work</p> | E<br>E<br>E<br>E<br>E<br>D<br>E<br>E<br>D<br>E<br>E<br>E<br><br>E<br>E<br>E<br>E | A, I<br>A, I<br>A, I<br>A, I<br>A, I<br>A, I<br>A, I<br>A<br>A, I<br>A, I<br>A, I<br><br>A, I<br>A, I<br>A, I<br>A, I |
| <p><b>Other</b><br/>           Commitment to undertake in –service development<br/>           Commitment to safeguarding and protecting the welfare of children and young people<br/>           Satisfactory attendance record/commitment to regular attendance at work</p>   | E<br>E<br><br>E  | A<br>A, I<br><br>R  |



Please visit our website for more information

We look forward to your application.

“Learning together, Achieving together”.