

## PERSON SPECIFICATION FORM

<b>Job Title:</b> Teaching Assistant – Level 2a	<b>Grade:</b> 13-17	
<b>Directorate for Children and Young People</b>	<b>Post Number:</b>	
<b>Establishment/Team:</b> Basnett Street Nursery School		
Requirements (on the basis of the Job Description)	Essential (E) Or Desirable (D)	To be identified by: Application Form (AF), Interview (I), Test (T), Other (specify)
<b>Qualifications</b> NVQ level 2 or above qualification –appropriate to the post(or equivalent)	E	AF/I
<b>Experience</b> Experience of working with or caring for children of relevant age	E	AF/I/T
Experience of working in a relevant classroom/service environment	D	AF/I/T
Experience of assessment procedures	D	AF/I
Experience of supporting EAL pupils	D	AF/I/T
<b>Knowledge/skills/abilities</b>  Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard	E	AF/I
Ability to relate well to children	E	AF/I/T
Ability to work as part of a team	E	AF/I
Good communication skills	E	AF/I



Ability to supervise and assist pupils	E	AF/I
Time management skills	E	AF/I
Organisational skills	E	AF/I
Knowledge of classroom roles and responsibilities	E	AF/I
Knowledge of the concept of confidentiality	E	AF/I
First Aid Certificate	D	AF
Administrative skills	D	AF/I
Knowledge of Early Years Foundation Stage	E	AF/I
Good numeracy and literacy skills	E	AF
Ability to make effective use of ICT	D	AF/I
Flexible attitude to work	E	AF/I
Ability to speak Bengali	D	AF/I
<b>Other</b> (include special requirements)		
Commitment to undertake in –service Development	E	AF/I
Commitment to Equality & Diversity	E	AF/I
Commitment to Health & Safety	E	AF/I
<b>Note: We will always consider references before confirming an offer in writing.</b>		





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