

SVT Additional Needs Teaching Assistant (ANTA) Level 3 Grade E

Role Title	Typically reports to
Sea View Trust Additional Needs Teaching Assistant (ANTA) Level 3 Blackpool Grade E	Class Teacher/ Senior Support Staff
Information sources	Date of profile
Agreed by School Working Party Job Evaluation Panel	01.04.2021
Purpose of the role (job statement)	
To work with teachers as part of a professional team to support teaching and learning for pupils with SEND Providing specialist assistance to pupils who need particular help to overcome barriers to learning, such as those with moderate, severe, profound and multiple learning difficulties and/or behavioural, social, communication, sensory or physical disabilities.	
Responsibilities	
<p>Key duties:</p> <ol style="list-style-type: none"> 1. Provide learning activities for individuals and groups of pupils under the professional direction and supervision of a qualified teacher, differentiating and adapting learning programmes to suit the needs of allocated pupils with SEND; 2. Support the teacher in planning and evaluating specialist learning activities, contributing ideas to reports and maintaining records as required; 3. Work with pupils on therapy or care programmes, designed and supervised by a therapist/care professional; 4. Monitor, assess, record and report to the teacher on development, progress and attainment, under the supervision of the teacher, drawing any problems which cannot be resolved to the attention of the teacher; 5. Select and adapt appropriate resources/methods to facilitate agreed learning activities as indicated on the teachers' planning; 6. Under teacher direction, implement behaviour support/ personal development plans for pupils in accordance with teacher planning (such as Individual Educational Plans); 7. Attend to pupils' personal needs including toileting, hygiene, dressing and feeding, as well as help with social, welfare and health matters, reporting problems to the teacher as appropriate; 8. Establish and maintain positive, professional relationships with families and carers and other professionals, e.g. speech therapists under direction of the teacher who will remain the primary point of contact; 9. Under direction of teacher/ SALT or other qualified professional advise and assist pupils in the proper use and deployment of complex personal and learning aides and equipment; 10. Responsible for the careful and safe use of specialist equipment e.g. standing frames, sensory equipment; 11. Physically assist pupils in activities (may involve hoisting/lifting, where mobility is an issue); 12. Requires the regular manoeuvring of pupils with severe physical disabilities; 13. Maintain confidentiality and adhere to safeguarding procedure; 14. Working with individuals, groups and/or whole classes of pupils where work is regularly interrupted, which requires switching from one activity to another. <p>Additional Needs Teaching Assistants in this role may also:</p> <ol style="list-style-type: none"> 1. Administer medication in accordance with an agreed plan under direction of healthcare practitioner and following appropriate training; 2. Support the development/oversee the work of other support staff as directed by the teacher; 3. Support pupils in using basic ICT; 4. Be responsible for the preparation, maintenance and control of consumables; 	

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5. Invigilate exams and tests;
6. Support pupils as part of a planned inclusion programme;
7. Escort and supervise pupils on educational and out of school activities;
8. Prepare and clear up the learning environment and resources and contribute to maintaining a safe learning environment, including photocopying, filing and the display and presentation of pupils' work;
9. Supervise individuals and groups of pupils throughout the day, including supervision in the classroom, playground and dining areas;
10. Work with pupils not working to normal timetable;
11. Provide short term cover supervision of classes;
12. May demonstrate own duties to new or less experienced staff.

Indicative knowledge, skills and experience

- Level 3 qualification
- Knowledge and compliance with policies and procedures relevant to child protection and health and safety
- Experience of dealing with pupils with challenging behaviour