

Bleasdale School

Learning Together / Achieving Together



School Catering Officer

Bleasdale School Information Pack



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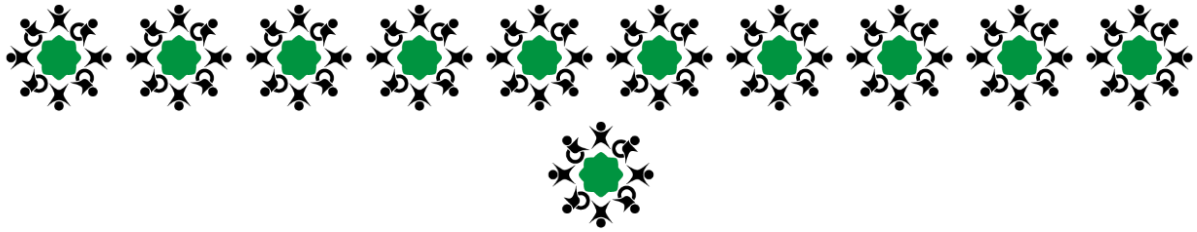
Ethos and Values

School Information

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Key Information

Number of positions: 1

Term time only plus 1 week during school holidays (date to be agreed with our Chef)

Hours per week: 28.75

Working hours: Monday to Friday – 08:00 AM to 2:00 PM (with a 15-minute unpaid break)

Pay: Grade 3 pt. 3-4 - £24,027 to £24404 FTE (pro rata) per annum – Actual salary: £16,201.61 to £16,455.83 per annum

Closing date: 09:00 AM on 7th March 2025

Shortlisting date: 10th March 2025

Interview date: Monday 17th March 2025

Application Form: Please use the LCC application form which is attached to the job advert particulars

How to Apply: Email application form to bursar@bleasdaleschool.lancs.sch.uk

All Enquiries to: deputyhead@bleasdaleschool.lancs.sch.uk Kath Linde. We welcome visits to the school

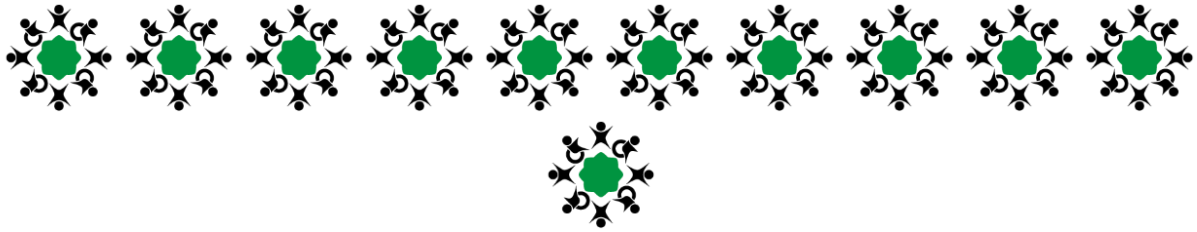
Telephone: 01524 701217

Email Address: bursar@bleasdaleschool.lancs.sch.uk

School Address: 27 Emesgate Lane, Silverdale, Carnforth, Lancashire, LA5 0RG

School Website: <https://www.bleasdaleschool.lancs.sch.uk/>

School News Blog: <https://bleasdaleschool.lancs.sch.uk/news/>



Welcome from the Headteacher

Thank you for your interest in the post of School Catering Assistant (Grade 3 pt. 3 – 4) in our school. At Bleasdale School we want someone to join us who strives for the very best for the children and pupils, wants to achieve highly and wants to reach the highest standards for staff and pupils alike. You will have the energy to help our pupils become as independent as they can be through continually asking for the best from all involved in their school life.

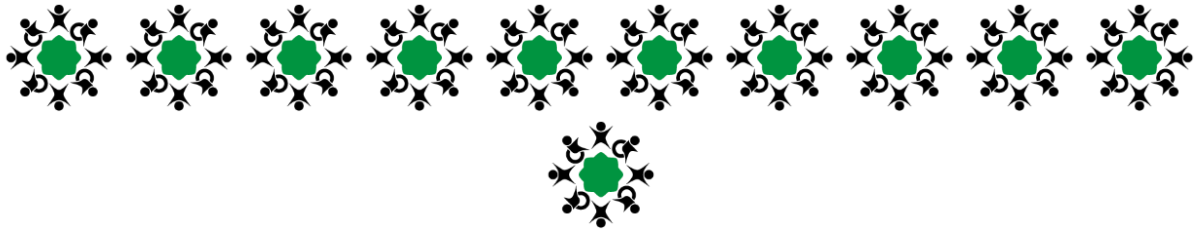
We have an exciting opportunity to be part of our in-house kitchen team, working alongside our talented Chef to deliver high-quality, nutritious meals for our pupils and staff. As our school continues to grow, we are looking for a dedicated and passionate individual to support our expanding catering service.

If you have a passion for providing healthy food for children and enjoy working as part of a collaborative team, we would love to hear from you! In this role, you will actively contribute to meal preparation, cooking, stock management, and food service, ensuring compliance with all statutory requirements.

Bleasdale, an outstanding PMLD/SLD specialist school nestled in the hills of Silverdale, an Area of Outstanding Natural Beauty. Bleasdale is a standalone day school for pupils aged 2-19 and pride ourselves on supporting pupils and their families through pivotal transitions of their life from portage, nursery, primary, secondary, Post 16 and beyond. The curriculum has been carefully crafted to support individual learning journeys into adulthood. Strong multiagency working is weaved into specialist teaching and learning, mirrored by the dedicated school spaces that include: Hydro-Pool facilities, Rebound, Outstanding Natural Beauty (AONB) green spaces, PE and performance hall (to name but a few). The building holds a strong coaching culture at the heart of what we do supporting everyone to be the best person they can be. Ofsted has consistently reached a judgement that Bleasdale is Outstanding, and Bleasdale is proud to hold strong links to other outstanding providers nationally as well as locally.

You will benefit from a strong supportive team throughout the school, with excellent career opportunities. The school has developed a strong practice of supporting staff to improve and progress. We are interested in what you can bring to our school to benefit our pupils and families. This is an exciting time to become part of the Bleasdale team and I look forward to receiving your application.

Sefton Booth



Ethos and Core Aims

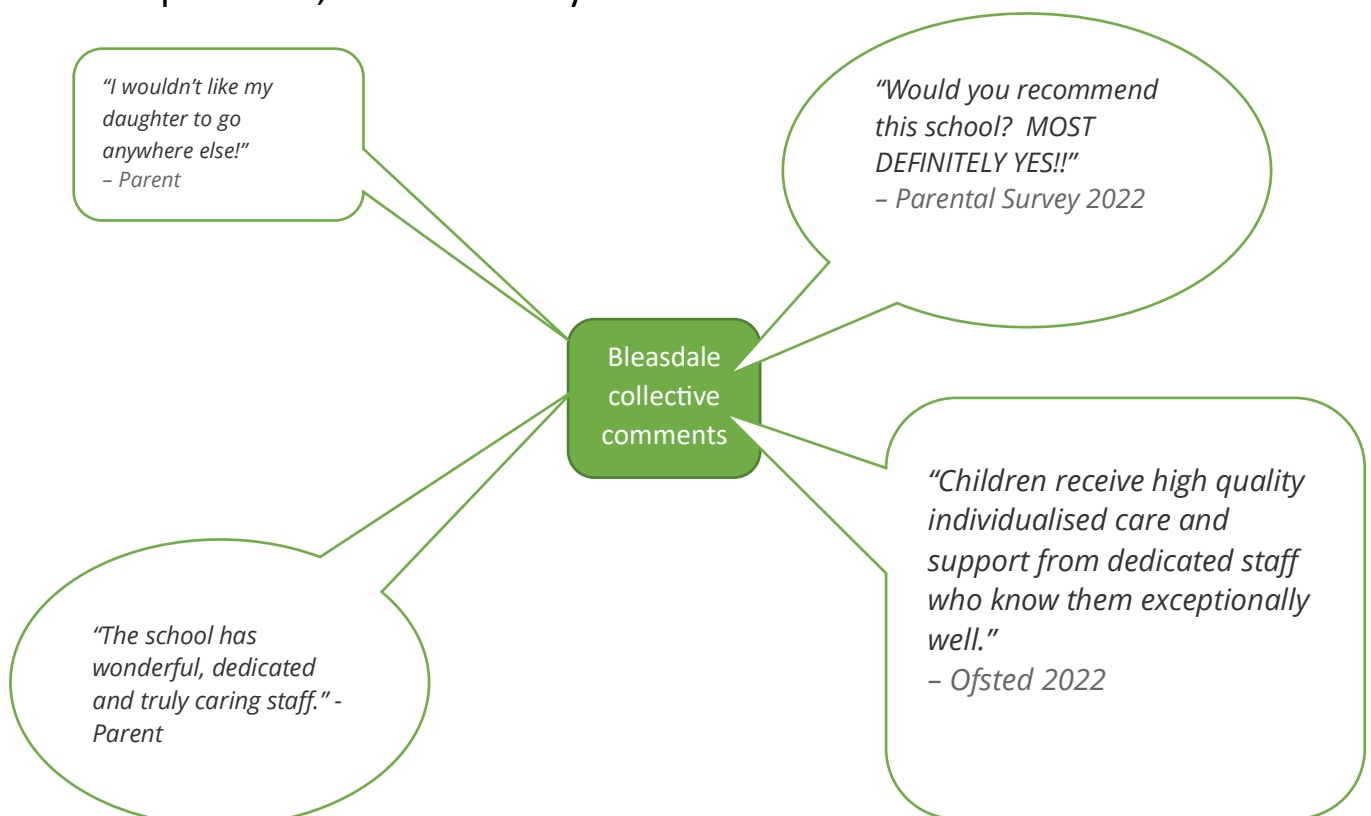
Our Mission Statement

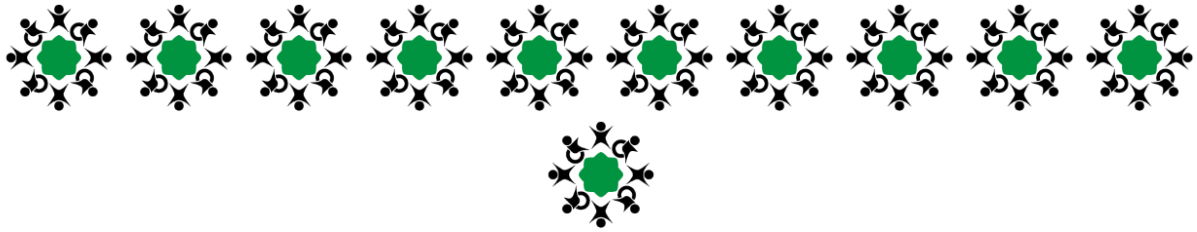
“Learning Together, Achieving Together”.

By empowering equality, we enable collaboration as equal partners, bringing together our combined knowledge to provide exceptional teaching and learning for all of our pupils’ needs.

Our core aims include:

1. Place the students at the heart of everything we do.
2. Place inquiry and reflection as an important part of our practice.
3. Provide a curriculum that prepares our pupils for adulthood.
4. Provide person centred learning that is suited to the individual needs of the learner.
5. Provide the learner with the skills required to maximise their full potential, both currently and in their future.



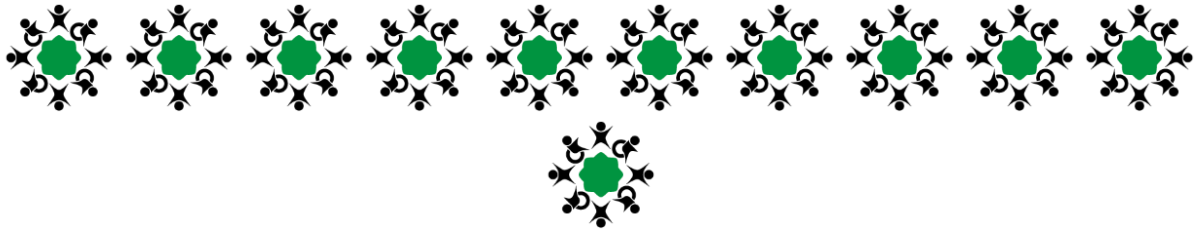


School Information

Bleasdale School is situated in Silverdale, Lancashire. The school consists of 2 buildings, situated across the road from each other. The reception building is modern and meets the needs of our pupils and the other is the 'Therapies' building which houses our swimming pool, Rebound therapy, library, Food Technology, PE and performance hall and music space amongst a rich historical site overlooking Morecambe bay.

Although we mainly currently cater for over 50 pupils with Profound and Multiple Learning Difficulties (PMLD) our pupils are increasingly becoming more complex. We now have pupils with ASD, Pupils with SLD, pupils with SLD and physical difficulties and pupils who have quite challenging behaviours. The skills and expertise of all the staff have increased considerably. We have a child-centered approach and promote individual achievement and independence. We celebrate our pupils' successes no matter how small or big these may be. This has been recognised with the consistent Outstanding Ofsted Grades over the past 6 inspections (both Education and Care Standards). Currently we offer provision for 2-19 yr olds. We achieve this by the love of working and coaching together by "challenging each other with Love for Growth".

Our aim is to support pupils through their journey to adulthood, leaving school as independent as they can be and ready for the next stage of their lives. We work closely with parents to achieve this and adopt a true multi-agency approach with other services including nurses, therapists, social care, positive behaviour and Early Help team amongst others. Our curriculum is designed to support this goal.



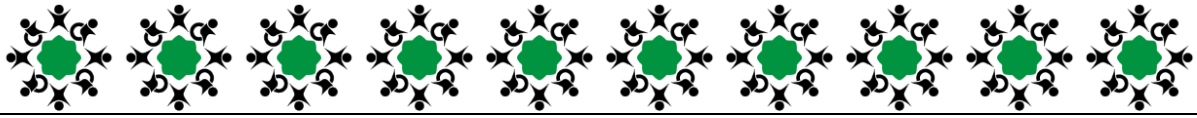
What is Special about our School? / What can we offer you?





Job Description

Profile title: School Catering Officer					
Grade:	3	Staff responsibility:	No	Essential Car user:	No
<p>Scope of role</p> <p>In addition to the tasks of the Grade 2 Schools General Catering Assistant, the jobholder will undertake a range of catering duties such as the preparation, cooking and service of a varied range of meals, record-keeping, the ordering of supplies, and direct and / or supervise other employees.</p> <p>If you are a passionate about providing healthy food for children and can work as part of a small team under the direction of our Chef, we would love to hear from you. You will play an active role in meal preparation, cooking, stock management and serving food following statutory requirements.</p> <p>In addition to the following duties, the post holder may be required to undertake any of the duties associated with a lower graded catering role.</p> <p>Accountabilities/Responsibilities – appropriate for this post:</p> <ol style="list-style-type: none"> 1. Direct and/or supervise other employees 2. Preparation of ingredients. 3. Cooking and service of a varied range of meals in accordance with recipes, menus or production plans. 4. Organisation of the serving of food and drink. 5. Safe use of catering equipment & machinery. 6. Lying of tables, setting-up and clearance of service and dining areas. 7. General cleaning and washing-up duties 8. Storage of deliveries 9. Ordering supplies. 10. Undertake clerical duties associated with record keeping and stock control. 11. To attend meetings and training sessions as required 12. To be responsibility for the health and safety of themselves and others 13. To work within school policies and procedures <p>NOTE</p> <ul style="list-style-type: none"> ▪ Duties at the same level of responsibility may be changed or added to the list of key duties at any time to meet changing circumstances. 					



- Employees will have a flexible approach in terms of working hours and patterns of work dependant on the needs of the school

Prepared by:	Schools HR Team	Date:	31/01/23
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[Equal opportunities](#)

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

[Health and safety](#)

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

[Safeguarding Commitment](#)

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

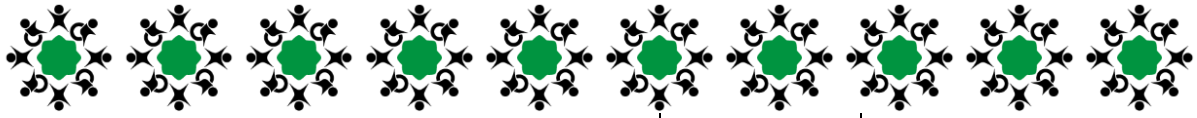
[Attendance](#)

[Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.](#)



Person Specification

Person specification		
Post title: School Catering Supervisor		Grade: Grade 3
Establishment or team: School		
Requirements	Essential (E) or Desirable (D)	To be identified by: application form (A), interview (I), or Reference (R),
Qualifications		
Recognised catering qualification	D	A,I
Maths & English GCSE Grade C/4 or above	D	A,I
Professional NVQ qualification in Professional Cookery	D	A,I
Basic Food Hygiene Level 2	D	A,I
Experience		
Experience working in a kitchen environment	D	A,I
Cleaning	D	A,I
Menu planning	D	A,I
		A,I
Knowledge and skills		
Knowledge of food costing and stock control	D	A,I
Knowledge of specialised diets	D	A,I
Knowledge of basic hygiene	D	A,I
Understanding of basic nutritional needs of clients	D	A,I
Understanding of correct use of kitchen equipment and utensils	D	A,I
Awareness of Health & Safety requirements.	D	A,I
Knowledge of the cultures and religions of the local community and ability to work across cultures	D	A,I
Other (including special requirements)		
Commitment to equality and diversity	E	A,I
Commitment to health and safety	E	A,I
Satisfactory Attendance Record/commitment to regular attendance at work	E	R
Flexibility and ability to work in difference locations	E	A
Display the School values and behaviours at all times and actively promote them in others	E	A



Commitment to safeguarding and protecting the welfare of children and young people
Commitment to undertaking in-service development

E

A,I

E

A

Note: We will always consider your references before confirming a job offer in writing.

Date created: 31/01/2023



Please visit our website for more information

We look forward to your application.

“Learning together, Achieving together”.