**Technology Technician**

**ROLE:**

To provide support for Teaching and Learning through the effective delivery of the Technology Curriculum

**ACCOUNTABILITY:**

Line management for the role is through the Head of Technology.

**SPECIFIC RESPONSIBILITIES INCLUDE:**

* Preparation of student ingredients/ materials
* Organisation and maintenance of technician work areas.
* Maintain work areas, surfaces and technology rooms to ensure they are clean and tidy at the end of each day
* Routine maintenance of equipment in the Technology Department.
* Support the Technology Department with stocktaking and ordering of materials.
* Provide appropriate support to students as required by teaching staff and Head of Department, contributing to the overall technical expertise within the Technology Department.
* Work as part of the Technology team in the development of new teaching materials and the improvement of the student environment.
* To contribute to the operation of identified classrooms consistent with relevant health and safety requirements.
* Provide support for reasonable requests from other areas, as directed by the Head of Technology.
* To keep up to date with technical and innovative developments in appropriate areas in line with the requirements and grade of the post.
* Any other duties or tasks reasonably requested by the management of the school.

Lytham St Annes High School is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment and to demonstrate suitability for working with young people. The successful applicant will be required to undertake and maintain an enhanced DBS check.

* At all times to carry out the duties in accordance with school-based policies, the Data Protection Policy and Health and Safety procedures.
* Continuing professional development and participation in the staff review system are requirements of the role.
* Participate in relevant meetings and subject specific training appropriate to the role.
* Responsibilities/duties may be varied at any time to meet changed circumstances in a manner compatible with the post held.
* The post holder will be expected to work their hours flexibly depending on the operational needs of the school.
* It is the responsibility of drivers who intend to use their vehicles for work related purposes to ensure they hold the appropriate level of business insurance and full UK driving license.

Responsibilities contained in this job description may be modified or amended at any time after consultation with the post holder

Annual Arrangements : Full Time – Term time plus 5 days INSET

HOURS: 37 Hours

SALARY: Grade 4 (scp 4-6) LCC EPR 12 Grade Model

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**R. Baker – HEADTEACHER**