



Rockwood Nursery School  
Kingsland Road  
Burnley  
BB11 3PU

Tel: 01282 426711

Email: [info@rockwoodnursery.com](mailto:info@rockwoodnursery.com)  
Head Teacher – Mrs Faith Stringer

## Early Years' Educator

This post is a variable hour's post, with an initial contract of 37 hours per week, worked Monday to Friday, term time only from 8:15 am – 4 pm.

Grade 4 - TA2a

### JOB DESCRIPTION

You will be under the direction and support of the classroom teacher and Headteacher

Your role will involve the following duties:

- To contribute a high standard of physical, emotional, social and intellectual care for children placed in the nursery school
- Work alongside our 'Image of the Child' to ensure all children succeed and achieve
- To contribute to a planned programme of activities for children to promote effective learning under the EYFS in conjunction with other staff
- To assist in providing an atmosphere in which effective learning can take place
- Maintain good behaviour among the children
- Ensure the Nursery remains a safe and inclusive place to be at all times
- To take care for their own and other people's health and safety
- To assist with preparation of resources and maintaining a clean and tidy environment
- To assist in monitoring, displaying and the removal of work displays
- To assist with the supervision of pupils and basic food preparation
- To support the promotion of positive relationships with parents and outside agencies, including communicating effectively with parents on a regular basis
- Liaise with and support parents/carers and other family members
- To report information from parents/carer as directed
- To be aware of the confidential nature of issues related to home/pupil/teacher/school work
- To assist in the specific medical/care needs of pupils when specific training has been undertaken
- Be committed to your own training and professional development
- To attend training and update other staff through meetings / INSET
- Be committed to safeguarding all children
- To work within school policies and procedures
- Participate in appraisal and supervision

Rockwood Nursery School is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.



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