**Person Specification –**

**Assistant Nursery Manager (Grade 5)**

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| **Requirements** | **Essential (E) or****Desirable (D)** | **Identified by****Application****Form (A), Reference (R),****Interview (I)** |
| **Qualifications:**   |  |  |
| Minimum of GCSE (or equivalent) grade C in Maths and English | E | A |
| Early Years Foundation Stage (EYFS) assessment, observation, planning and training | E | A |
| Full and relevant minimum level 3 Early Years Child Development qualification | E | A |
| Paediatric First aid training | D | A |
| Relevant safeguarding/child protection training undertaken and a willingness to update training regularly | D | A,I |
| **Experience:**   |  |  |
| At least three years of Nursery experience in an EYFS environment | E | A |
| Experience monitoring and recording a child’s development | E | A |
| Experience working alongside a senior leadership team to develop the quality of the curriculum and learning activities | D | A |
| Experience of working with pupils with SEND, and pupils with emotional and behavioural difficulties | D | A |
| Room Leader experience within a Nursery setting | D | A |
| **Knowledge and Skills:**   |  |  |
| An ability to take a lead role in innovative curricular development | E | A, I |
| Knowledge of creative and stimulating teaching strategies which engage and motivate children | E | A, I |
| Knowledge of the principles of good practice relating to staff supervision | E | A, I |
| An ability to identify problem areas and suggest appropriate measures for improvement | E | A, I |
| An understanding of professional development opportunities for EYFS | E | A, I |
| An ability to promote and maintain consistently high standards and ensure quality for children | E | A, I |
| A clear understanding of child development and how this contributes to teaching strategies and learning styles | E | A, I |
| Excellent communication skills, both written and verbal | E | A, I |
| Ability to work as part of a team | E | A, I |
| Ability to consistently model good practice and behaviour | E | A, I |
| **Other** |  |  |
| Commitment to equality and diversity  | E | I |
| Commitment to health and safety  | E | I |
| Satisfactory attendance record/commitment to regular attendance at work | E | R |
| Commitment to safeguarding and protecting the welfare of children and young people | E | A, I |
| Commitment to undertaking in-service development | E | A |
| To work within school policies and procedures | E | A |
| To be aware of the confidential nature of issues related to home/pupil/ teacher/school work | E | A |
| **Note: We will always consider your references before confirming a job offer in writing** |