Casual Lettings Site Supervisor for Evening and Weekend use of the school site.

Grade 2(b)

Scale Point FLW

£23,151(Full Year Annual Salary)

£12.00 per hour

Casual Contract – Hours will be dependent on bookings

The Governors are looking to appoint a Casual Lettings Site Supervisor Level 2b, to work evening and weekends to support the lettings of the school site to outside users.

The majority of the post holder’s time will be spent on preparing, supervising and ensuring the safe use of the site. Both for external users and our students the following day.

We are looking for someone that will have an active presence on site, engaging with hirers, to act as the link between external users and the Schools Operational Manager for Lettings.

You will also act as a key holder, carrying out security procedures at the beginning and at the end of each shift.

We are looking for a candidate that will have a flexible approach to the hours they work.

ACSC is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to provide a disclosure from the Disclosure and Barring Service before any appointment is confirmed.

In line with KCSIE 2023, an online check will be conducted on all shortlisted candidates.

For further details, please contact Miss A Tannock, Schools Operational Manager for Lettings on 01772 513002.

The full details and application form for the post is available from the schools’ website <https://www.ashtoncsc.lancs.sch.uk>

Applications should be submitted electronically to [HR@ashtoncsc.com](mailto:HR@ashtoncsc.com)

Interview date to be confirmed.

Please note that we are unable to contact individual applicants who may be unsuccessful at this time.