July 2024

Dear Applicant

I am delighted to introduce you to St Bede's Catholic High School. We are one of the highest performing schools in the area, with a great history and an exciting future ahead. We are heavily oversubscribed and the demand for places at St Bede's is ever increasing. Our Catholic identity is central to all that we do, and we are seeking someone that will support and enhance our distinct ethos, vision and values.

Our vision is simple; “To provide a transformative Catholic Education ensuring that our pupils are empowered to serve the common good by living the values of Love, Faith, and Hope”.

We are looking to appoint a new Teaching Assistant for our busy SEND department, to start with us from September 2024 or as soon as possible thereafter. Please refer to the job details on our website for more information about the position and hours required. You must be confident, highly organised and have excellent interpersonal skills. Strong communication skills are essential, as you will be required to liaise between Parents, Students and Staff. The post will suit someone with a natural ability to engage with young people.

A CES application form and further details are available from the school website, **www.sbchs.co.uk**. Completed application forms should be returned by email to **recruitment@sbchs.co.uk** by 9.00am on Friday 6th September 2024. Interview date to be confirmed.

St Bede’s Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to complete an enhanced DBS check.

Yours sincerely

Mr D Morgan

**St Anne’s Road, Ormskirk, L39 4TA Telephone: (01695) 570335 Fax: (01695) 571686**

**Website: www.sbchs.co.uk Email: admin@sbchs.co.uk**

**Headteacher: Mr. D. Morgan BSc (Hons), NPQH**

**St Bede’s Catholic High School**

Headteacher