

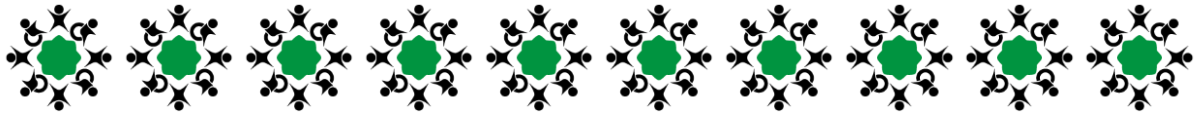
Bleasdale School

Learning Together / Achieving Together



Higher Level Teaching Assistant (HLTA)

Bleasdale School Information Pack



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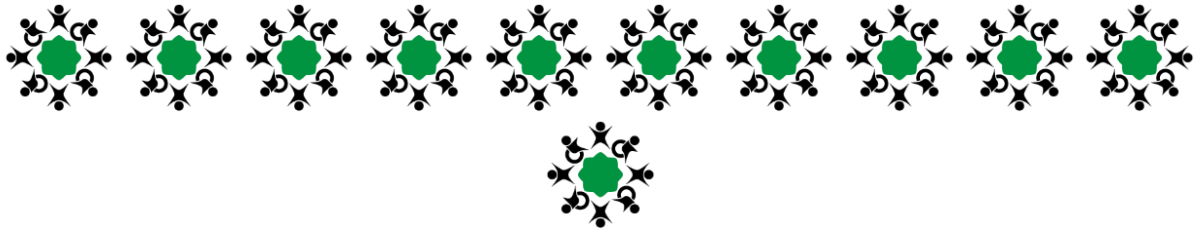
Ethos and Values

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Key Information

Closing Date: 09:00am on 18th July 2024

Shortlisting: 18th July 2024

Interview: 19th July 2024

Application Form: Please use the LCC application form which is attached to the job advert particulars

How to Apply: Applicants are asked to complete an application form and email back to bursar@bleasdaleschool.lancs.sch.uk

All Enquiries to: deputyhead@bleasdaleschool.lancs.sch.uk

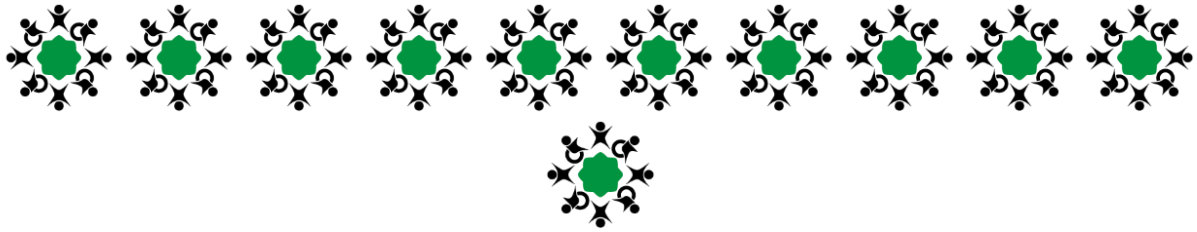
Telephone: 01524 701217

Email Address: bursar@bleasdaleschool.lancs.sch.uk

School Address: 27 Emesgate Lane, Silverdale, Carnforth, Lancashire, LA5 0RG

School Website: <https://www.bleasdaleschool.lancs.sch.uk/>

School News Blog: <https://bleasdaleschool.lancs.sch.uk/news/>



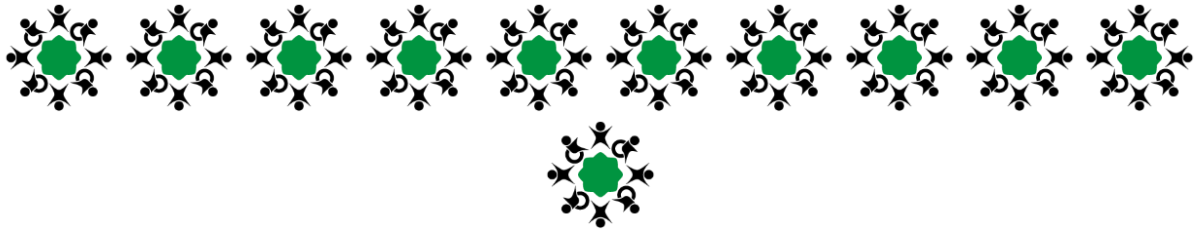
Welcome from the Headteacher

Thank you for your interest in the post of Class Teacher in our school. At Bleasdale School we want someone to join us who strives for the very best for the children and pupils, wants to achieve highly and wants to reach the highest standards for staff and pupils alike. You will have the energy to help our pupils become as independent as they can be through continually asking for the best from all involved in their school life.

Bleasdale, an outstanding PMLD/SLD specialist school nestled in the hills of Silverdale, an Area of Outstanding Natural Beauty. Bleasdale is a standalone day school for pupils aged 2-19 and pride ourselves on supporting pupils and their families through pivotal transitions of their life from portage, nursery, primary, secondary, Post 16 and beyond. The curriculum has been carefully crafted to support individual learning journeys into adulthood. Strong multiagency working is weaved into specialist teaching and learning, mirrored by the dedicated school spaces that include: Hydro-Pool facilities, Rebound, Outstanding Natural Beauty (AONB) green spaces, PE and performance hall (to name but a few). The building holds a strong coaching culture at the heart of what we do supporting everyone to be the best person they can be. Ofsted has consistently reached a judgement that Bleasdale is Outstanding, and Bleasdale is proud to hold strong links to other outstanding providers nationally as well as locally.

This role would be ideal for a teacher at all levels who wishes to further enhance their practice. You will benefit from a strong supportive team throughout the school, with excellent career opportunities. The school has developed a strong practice of supporting staff to improve and progress. We are interested in what you can bring to our school to benefit our pupils and families. This is an exciting time to become part of the Bleasdale team and I look forward to receiving your application.

Sefton Booth.



Ethos and Core Aims

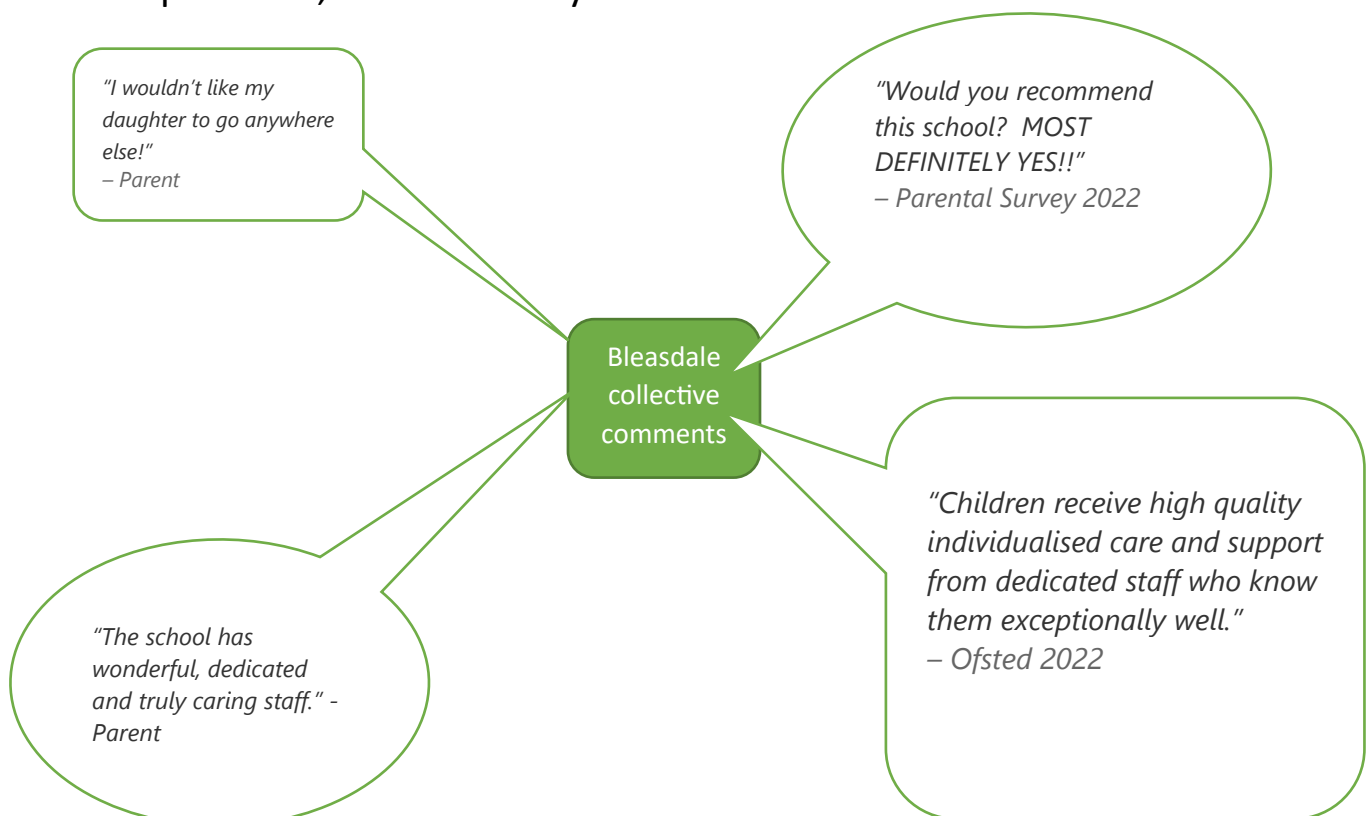
Our Mission Statement

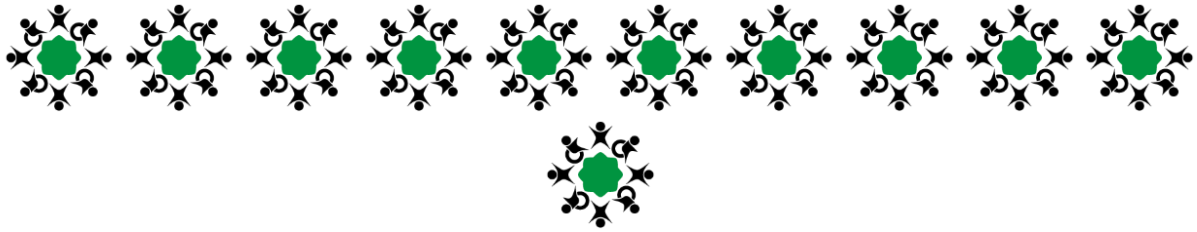
“Learning Together, Achieving Together”.

By empowering equality, we enable collaboration as equal partners, bringing together our combined knowledge to provide exceptional teaching and learning for all of our pupils’ needs.

Our core aims include:

1. Place the students at the heart of everything we do.
2. Place inquiry and reflection as an important part of our practice.
3. Provide a curriculum that prepares our pupils for adulthood.
4. Provide person centred learning that is suited to the individual needs of the learner.
5. Provide the learner with the skills required to maximise their full potential, both currently and in their future.



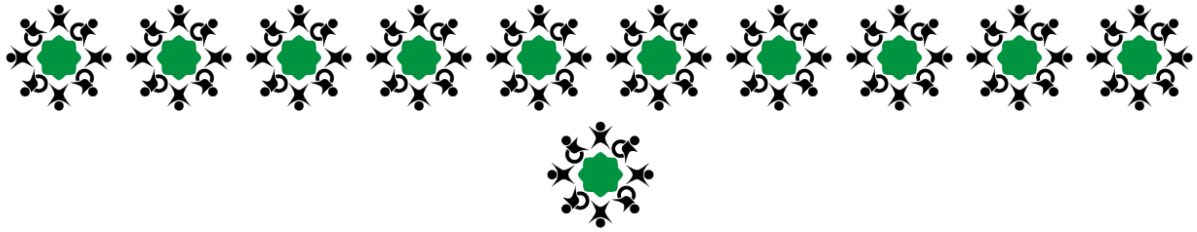


School Information

Bleasdale School is situated in Silverdale, Lancashire. The school consists of 2 buildings, situated across the road from each other. The reception building is modern and meets the needs of our pupils and the other is the 'Therapies' building which houses our swimming pool, Rebound therapy, library, Food Technology, PE and performance hall and music space amongst a rich historical site overlooking Morecambe bay.

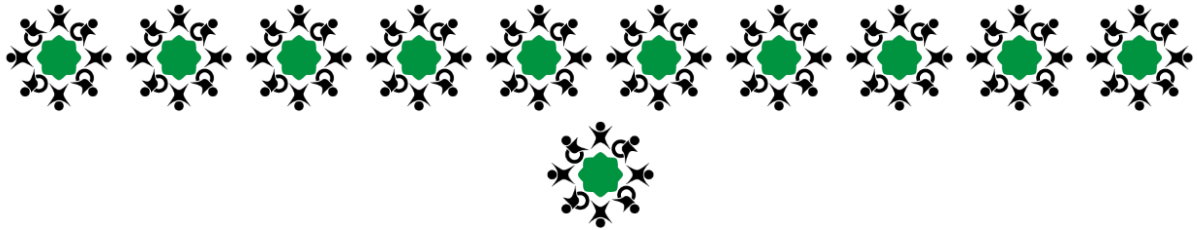
Although we mainly currently cater for over 40 pupils with Profound and Multiple Learning Difficulties (PMLD) our pupils are increasingly becoming more complex. We now have pupils with ASD, Pupils with SLD, pupils with SLD and physical difficulties and pupils who have quite challenging behaviours. The skills and expertise of all the staff have increased considerably. We have a child centered approach and promote individual achievement and independence. We celebrate our pupils' successes no matter how small or big these may be. This has been recognised with the consistent Outstanding Ofsted Grades over the past 6 inspections (both Education and Care Standards). Currently we offer provision for 2-19 yr olds. We achieve this by the love of working and coaching together by "challenging each other with Love for Growth".

Our aim is to support pupils through their journey to adulthood, leaving school as independent as they can be and ready for the next stage of their lives. We work closely with parents to achieve this and adopt a true multi-agency approach with other services including nurses, therapists, social care, positive behaviour and Early Help team amongst others. Our curriculum is designed to support this goal.



What is Special about our School? / What can we offer you?



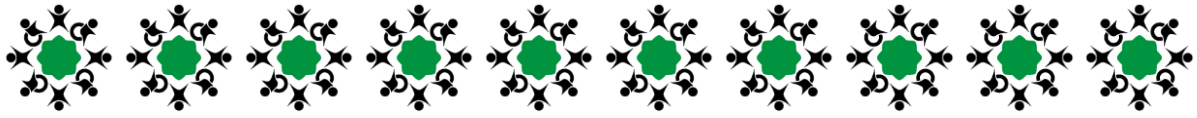


Job Description

Lancashire County Council

Role Profile – Operational Context Form

Post title: Higher Level Teaching Assistant					
Grade:	Grade 7	Staff responsibility:	Teaching Assistants (where appropriate)	Essential Car user:	Yes/No
<p>Scope of role: Under an agreed system of supervision, supporting the qualified teacher as a part of a professional team, plan their role in lessons, preparing, delivering, assessing, reporting and marking learning activities for individuals/groups or short term for whole classes. The HLTA will contribute to a range of teaching, learning and pastoral activities in areas where they have expertise. To advise and support staff in specialist areas within the school and co-ordinate the work, management and development of other Teaching Assistants.</p>					
<p>In addition to the following duties, the postholder may be required to undertake any of the duties normally associated with a lower graded Teaching Assistant post</p> <p>Accountabilities/Responsibilities – appropriate for this post:</p> <p>Support for Pupils To assess the needs of pupils and to differentiate curriculum content to support pupils' learning.</p> <ul style="list-style-type: none"> - To develop and implement pupil's Individual Educational Plans. - To support pupils as part of a planned inclusion programme. - To develop positive relationships with pupils and staff to assist pupil progress and attainment. - To monitor and evaluate pupil responses to learning activities. - Within an agreed system of supervision, to plan challenging teaching and learning objectives. - To take responsibility for implementing agreed systems for pupil supervision and the management of pupil behaviour. - To undertake classroom administrative tasks. - To monitor and record progress and achievement in lessons/activities systematically and provide evidence of range and level of progress and achievement. - To produce lesson plans and worksheet plans. - To administer pupil work experience where necessary. - To undertake marking of pupils work and record achievement. - To administer/mark tests and invigilate examinations. - To assist in the specific medical/care needs of pupils when specific training has been undertaken. In a special school, this may include complex medical needs. <p>Support for the School</p> <ul style="list-style-type: none"> - To organise and manage a purposeful, orderly and supportive environment for learning. - To support the promotion of positive relationships with parents and outside agencies. - To contribute/lead meetings, on an individual basis, with parents to provide feedback on pupil progress/achievement. - To utilise own strengths and areas of specialist expertise to advise and support other school staff in specialist areas. - To support the provision of out of school learning activities within guidelines established by the school. - To contribute to the identification and execution of appropriate out of school learning activities which consolidate and extend work carried out in class. 					

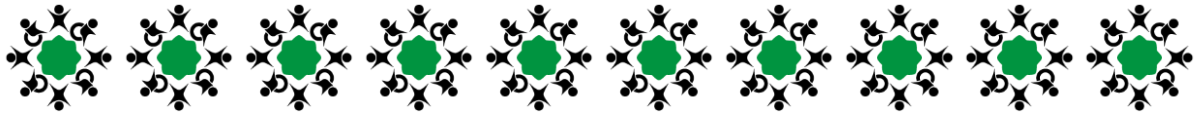


- To work within school policies and procedures.
- To attend staff training as appropriate.
- To take care of their own and other people's health and safety.
- To co-ordinate and supervise the work of Teaching Assistants and hold team meetings as appropriate.
- To ensure appropriate induction arrangements for all new Teaching Assistants including monitoring arrangements and operation of probationary arrangements.
- To undertake recruitment/appraisal/training/mentoring for other teaching assistants.
- To assist in the identification and delivery of development needs.
- To ensure effective communication arrangements.
- To co-ordinate the utilisation of volunteer helpers.
- To be aware of the confidential nature of issues related to home/pupil/teacher/school work.

Support for the Curriculum

- To deliver learning activities including literacy and numeracy programmes, to pupils within an agreed system of supervision, adjusting activities in accordance with pupil needs.
- To select and prepare resources necessary to lead learning activities, taking account of pupils' interests and language and cultural backgrounds.
- To support the use of ICT in learning activities.

Prepared by:	Schools HR Team	Date:	13/02/2023
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Person Specification

Person Specification

Post Title - Higher Level Teaching Assistant / Teaching Assistant Co-ordinator

Requirements	Essential (E) or Desirable (D)	To be identified by: Application form (A), interview (I), reference (R)
Qualifications		
Recognised and relevant NVQ Level 3 qualification or equivalent.	E	A
NVQ level 4 qualification or equivalent	D	A
Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy	E	A
HLTA status	D	A
Experience		
Experience of working with children	E	A, I
Experience of working in a classroom environment	E	A, I
Experience of Administrative work	D	A, I
Experience of supporting pupils with challenging behaviour	D	A, I
Staff management experience	D	A, I
Knowledge/skills/abilities		
Ability to operate at a level of understanding and competence equivalent to NVQ Level 4 standard	E	A, I
Ability to relate well to children	E	A, I
Ability to work as part of a team	E	A, I
Good communication skills	E	A, I
Ability to relate well to parents/carers	E	A, I
Ability to supervise and assist pupils	E	A, I
Time management skills	E	A, I
Organisational skills	E	A, I
Knowledge of classroom roles and responsibilities	E	A, I
Knowledge of the concept of confidentiality	E	A, I
Administrative skills	D	A, I
Knowledge of Foundation Stage/National curriculum	D	A, I
Knowledge of numeracy and literacy strategies	E	A, I
Ability to make effective use of ICT	E	A, I
Ability to assess children's development	E	A, I
Ability to plan and deliver work programmes	E	A, I
Ability to organise, lead and motivate a team	E	A, I
Flexible attitude to work	E	A, I
First aid/Paediatric First Aid Certificate	D	A

Other		
Commitment to undertake in-service development	E	A
Commitment to safeguarding and protecting the welfare of children and young people	E	A, I
Satisfactory attendance record/commitment to regular attendance at work	E	R

Note: We will always consider your references before confirming a job offer in writing

Date created: 13/02/2023



Please visit our website for more information
We look forward to your application.

“Learning together, Achieving together”.