Breakfast and After School Club Assistant

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| Criteria | Standard |
| Qualifications | * No formal qualifications are required but the post holder must be literate.
* Training on a First Aid programme would be an advantage or the willingness to undertake such training as necessary.
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| Knowledge | * An awareness of Child Protection issues.
* An appreciation of Health and Safety as it applies to the role.
* Knowledge of playground games, activities and sports in order to lead these with the children.
* An understanding of how to resolve conflicts or issues with a commitment to following the school’s behaviour policy.
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| Skills | * Ability to work very effectively as part of a team.
* Ability to work to a specific system with specific roles while also using initiative where appropriate.
* Ability to respond appropriately and fairly towards all children, supporting their individual needs while also following school policies and procedures.
* Ability to enhance children’s experiences at the club to ensure it is a fun, enjoyable and sociable time.
* Ability to actively lead and join in games with the children.
* Ability to develop and respond to the social and emotional needs of the children.
* Ability to maintain the good behaviour of the children through high expectations and consistency.
* Ability to maintain confidentiality.
* Ability to manage the basic administration of the club.
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| Experience | * Experience of working with children in a similar role would be an advantage but not essential.
* Experience of working with children in a play-leading role would be an advantage but not essential.
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| Personal Style and Behaviours | * Good communication and interpersonal skills.
* Friendliness.
* Flexibility to respond to different situations and adapt accordingly.
* Punctuality, courtesy, positivity, calm and vigilance.
* Behave with integrity, treating everyone with respect and leading by example.
* A commitment to treating all children equally and fairly.
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