

## **Job Description**

### **Apprentice Early Years Educator**

#### **About the Role**

An apprentice Early Years educator is required to join our team, where we wish ~~to~~ them to share our educational philosophy on the provision of high-quality, creative learning opportunities with a view to developing the whole child. The successful apprentice will be supporting to provide a safe, happy and well-disciplined learning environment, which enables our children to acquire a wide range of knowledge, skills and practical abilities.

#### **Key Accountabilities**

Under the guidance of teachers, the successful candidate will be involved in working with individuals or small groups of children to support the education, personal and social development of pupils and establishing positive relationships to assist pupils complete structured learning activities. Duties may include:

- Support to implement learning activities working with individual or small groups of pupils,
- Support to assist the development of varying skills that support pupils' learning,
- Support in producing learning resources,
- Support to assist in pupil supervision,
- Support in monitoring and recording of pupil progress and developmental needs,
- Reporting pupil progress to the teacher,
- Work within the schools policy and procedures,
- Working to the relevant apprenticeship standard/framework and completing work in a timely manner,
- To the accountabilities above, the apprentice may be required to undertake any of the duties normally associated with a Teaching Assistant to support with their training and development.

#### **Skills and Experience**

Experience of working with or caring for children of a relevant age in a voluntary or work experience capacity is desirable.

The successful candidate would also have the following skills:

- Good team player
- Good communicator with parents, teachers and pupils
- Good time management skills
- Good organisational skills
- Knowledge and understanding of confidentiality
- Ability to use ICT