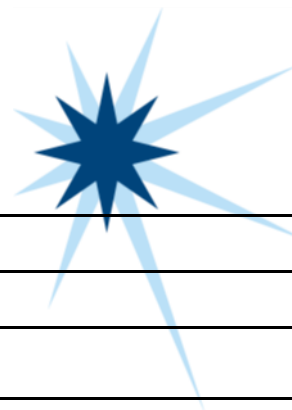


# Teaching Assistant & Welfare



<b>JOB TITLE:</b>	Teaching Assistant 2A
<b>GRADE:</b>	Grade 4
<b>HOURS:</b>	23 hours a week for 39 weeks of the year
<b>CONTRACT:</b>	Temporary
<b>RESPONSIBLE TO:</b>	Mrs N Gregan, Headteacher working under the direction of the class teacher on a day to day basis.

## Main job roles and responsibilities

### Support for the school

- To work with all members of the school community, to strive to live our school mission statement : **we are precious in his eyes**, through all actions, thoughts and words.
- To work with all members of the school community to develop, understand and take forward the vision of the school.
- To contribute to the formation of a School Development Plan and take an active role in helping to develop key annual priorities.
- To support the promotion of positive relationships with parents and outside agencies.
- To work within school policies and procedures.

### Support for the pupils and teacher

- To assist the class teacher in developing a challenging and motivational learning environment in which all children are provided opportunities to develop their true potential.
- To develop professional, positive working relationships with all children, which will assist them in making progress and challenge them to be independent learners.
- To work alongside the class teacher to plan and deliver set focused tasks for individuals, pairs and groups of children.
- To support targeted groups of children to develop key areas of learning, helping to assess the needs of the children. Understand how to develop key concepts.
- To support individuals and groups who have experienced trauma and who may demonstrate challenging behaviour, helping to develop their self esteem.
- To support EAL children within class to support their language development.
- To assist the class teacher in monitoring pupil progress and evaluating needs across the curriculum.
- To help teachers to develop learning resources for use within the classroom.
- To work as part of the welfare team at lunchtimes either in the hall or outside on duty
- To support teaching staff in providing a safe environment in which all pupils are supervised.
- To support all teachers by completing administrative tasks on a daily basis.
- To take an active interest in developing self training needs and planning actions to address such needs.
- To attend staff training sessions, which are appropriate, when able to do so.
- To work alongside another staff member to supervise children during allocated break times.
- To assist in the specific medical/care needs of pupils when specific training has been undertaken.