



CHRIST CHURCH C of E PRIMARY SCHOOL

Highfield, Derwent Road, Lancaster LA1 3ES

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Headteacher: Miss Emma Simpson

head@christchurch-lancaster.lancs.sch.uk

HLTA: Permanent Position

Location: Lancaster Christ Church C of E Primary School
Highfield
Derwent Road
Lancaster
LA1 3ES

Salary: Grade 7 Scale Point 19 - 25

Required: From September 2024 (*Term time only*)
Variable hours (Minimum 18 hours): 24 hours over 4 days for 2024 / 2025 academic year

Post Details:

Lancaster Christ Church Church of England Primary School are seeking to appoint a dedicated and highly skilled Higher Level Teaching Assistant to join their friendly team of staff.

The successful applicant will have a valuable role within the school team, working alongside class teachers to prepare, deliver and mark whole class lessons during teacher's PPA and non-contact time. They will monitor pupil progress and provide feedback to pupils, the class teachers and parents.

The successful applicant will be committed to ensuring that all children have a high-quality learning experience within a nurturing and inspiring environment, will have high expectations of conduct and behaviour and will establish supportive relationships with pupils, parents, and other staff members.

Please note that this role will initially be based for 1 day in each class from Reception – Year 3.

We can offer:

- An inclusive, happy school with well-behaved and enthusiastic children.
- A caring, positive ethos which is rooted in core Christian values.
- A talented, motivated, and supportive staff team in which everyone is valued.
- Supportive, friendly parents who care deeply about the school.
- A knowledgeable and dedicated governing board.
- Opportunities for professional development.
- A loving school family.

All staff at Christ Church are expected to:

- Promote an atmosphere in which effective learning can take place.
- Support the promotion of positive relationships with parents, carers, and outside agencies.
- Work within school policies and procedures.
- Attend staff training as appropriate.
- Take care for their own and other people's health and safety.
- Be aware of the confidential nature of the role.

Essential:

- Enthusiasm, initiative, reliability and a commitment to ensuring that all children have a high-quality learning experience within a nurturing and inspiring environment.
- NVQ Level 3 or above qualification which is appropriate to the post (or equivalent).
- Level 2 (or equivalent) in English and Maths.
- An ability to relate well to children and to work successfully as part of a team.
- Good communication, time management and organisational skills.
- High expectations of children's attainment and behaviour.
- An ability to maintain confidentiality.
- A commitment to safeguarding the protecting the welfare of children.
- Willingness to undertake further training, as appropriate to the role.

Desirable:

- NVQ Level 4 qualification which is relevant to the post (or equivalent).
- HLTA status.
- Previous experience of working in a similar role.

Visits to the school are warmly welcomed. Please contact the school office to make an appointment.

If you are interested in applying for the post, please call or email the Headteacher for an application pack. Alternatively, these can be downloaded from the school website.

Closing Date: 12noon on Thursday 4th July 2024

Interviews: Tuesday 16th July 2024

This post is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request. Lancashire County Council has a Handling of DBS Certificate Information Policy and a Policy Statement on the Recruitment of Ex-offenders this is available from the recruiting manager to applicants who are asked to complete a DBS application.

Please note that in line with Keeping Children Safe in Education 2022 an online search will be carried out as part of our due diligence checks on shortlisted candidates.